

**Office of Select Board
945 Battle Street/Rte. 127
Webster, NH 03303**

6:33 pm – Select Board's Meeting – June 9, 2014

Select Board present: Chairman Roy Fanjoy, Selectman Donovan; and Selectman Johnson.

The Select Board signed the payroll and check manifests.

The Select Board signed the following for Administrative Assistant Judith Jones:

- Selectman Johnson made a motion to accept the Select Board work session minutes of 5/12/14 as written; seconded by Selectman Donovan and approved.
- Selectman Donovan made a motion to accept the Select Board minutes of 5/12/14 as written; seconded by Selectman Johnson and approved.
- Selectman Johnson made a motion to accept the Select Board non-public session 1 minutes of 5/12/14 as written; seconded by Selectman Donovan and approved. These minutes are sealed.
- Selectman Johnson made a motion to accept the Select Board non-public session 2 minute of 5/12/14 as written; seconded by Selectman Donovan and approved. These minutes are sealed.
- Selectman Donovan made a motion to accept the Select Board non-public session 3 minutes of 5/12/14 as written; seconded by Selectman Johnson and approved. These minutes are sealed.
- Selectman Donovan made a motion to accept the minutes of the Select Board of 5/30/14 as written; seconded by Selectman Johnson and approved.
- Two Veteran's Exemptions.
- An abatement for Map 13-4 in the amount of \$442 due to a data error.
- Two Committee appointment Sheets for the Agricultural Commission.
- Land Use Change Tax for Map 7-1-1 and the warrant.
- Lynmarie Lehmann and Sue Rauth's appointment to Central NH Regional Planning Commission was signed by Chairman Fanjoy.
- The 2014 Unlicensed Dog List for the Town Clerk.

6:45 pm The Select Board signed or acknowledged the following for Financial Administrator Wendy Pinkham:

- Signed a timber tax bill and accompanying warrant. Two others were previously signed by the Board.
- Discussed the Health Trust and Property Liability Trust settlement resulting in a refund yet to be calculated; noting two checks were already received this year.
- Signed the check warrant for accounts payable for the School check.
- Discussed the insurance for Workers Comp and Property Liability. She indicated that the Board met at an earlier date with Scott Weeden and Ron O'Keefe, from NHMA, regarding insurance at the transfer station. It was understood that Hopkinton would send a Memorandum of Understanding last December for Webster to sign, which never happened. She e-mailed Neal Cass of Hopkinton about this and he responded that Webster would not be covered for liability should there be an issue, which was shared with the Board and Ellen Kontinos-Cilley, Refuse Disposal Member. Mrs. Pinkham has not received a response about any other steps that could be accomplished. Ms. Kontinos-Cilley advised that she has covered the insurance issues at the Refuse Disposal Committee meetings, noting there are many insurance gaps that need to be addressed through our carrier and/or attorney. Selectman Donovan recommended working with the insurance carrier first.
- She talked briefly about the new mandates of the GASB 67 and 68 requirements and what will be needed for auditing purposes.
- Signed a vacation leave slip for Mrs. Pinkham.
- She filed for and received unclaimed funds at the State relative to the Fire Department in the amount of \$57.32, which has now been deposited in the General Fund.

Fire Chief Rob Wolinski provided the following for the Board:

- 90 calls for the year to date.
- He publically thanked everyone for their help with last Saturday's very successful fundraiser, saying the family was very pleased. They served around 500 chicken dinners and raised around \$8,000. Chairman Fanjoy complimented and thanked him for his efforts and his choice of site and overall organization.

Road Agent Emmett Bean provided the following for the Board:

- He is working on the Pleasant Street project though conditions are currently very wet.
- Plans are to wash the bridges as recommended.
- Requested and was granted a non-public session later in the meeting.

Treasurer Mary Smith advised that funds were coming in through tax money.

Mrs. Kontinos-Cilley inquired about the possibility of forming a new Highway Advisory Committee. She is looking for guidance or

support from the Board whether to proceed with more research on what surrounding towns do if there was interest. She noted that perhaps the current Highway Building Committee might incorporate this into their duties. Any action taken would definitely need Road Agent input. Discussion ensued. The Board and Road Agent each asked or added to the conversation and input was taken from residents Jon Pearson, Sue Roberts, Tara Gunnigle and John Clark. The decision was for the Board to take this under advisement.

Resident Nancy VanLoan spoke with the Board about the increase in traffic and other safety issues on Gerrish Road. Selectman Johnson advised that Town Counsel will be contacted regarding the process of any road closing and the procedures. Resident Leslie Williams inquired about the impact on other roads and how to address all concerns. Discussion ensued.

Jeff Earls, Cross Country Appraisal owner, provided a copy the revised USPAP Manual for the 2013 Reappraisal and copies of his analysis of the Merrimack County lakefront property sales from 2009 to current and basically found there to be no change in value. He did say that the recent revaluation of Andover resulted in a 10% increase, while resident Jere Buckley said there was an 18.3% increase in 2013 values for Lake Winnepocket. Mr. Earls has not completed the 2013 Abatements process. Discussion ensued. The decision was a request to Mr. Earls to return the abatements as soon as possible for the Board's review and tentatively the Board would meet on June 23rd at 4:00 pm to make a decision on his recommendations.

Old Business:

- Selectman Donovan has not yet had a response from NHMA re: the "Incoming Document Management Policy".
- Selectman Donovan received a response from Jaye Bowe. She is requesting to resign her position on the Ag. Committee.

New Business:

- Selectman Johnson gave a report from the Energy Committee Meeting.
- Selectman Johnson had a draft for proposals for painting the Town Hall. The Board supported painting three sides with the back side being vinyl sided – a projected two-year project. Selectman Johnson will finalize the draft for review and when approved it will be put on the Website, sent to the Grapevine and several publications for printing.
- Discussed floor sanding of the meeting hall – no decisions made; the water meter for testing water use – Mrs. Jones will make arrangements; the emergency exit on the back side of the Town Hall meeting room needs an overhang to protect it from ice build-up and there needs to be a covered light over the outside stairway – no decision made; and disposal of leaves – no decision made.
- The Board referred Richard and Suzanne Boulter to the Zoning Board of Adjustment for setback issues.
- Clarification of Zoning Board appointments will be completed on 6/23/14.
- Mrs. Pinkham recommended pumping the septic at the PSB at the end of the year if funds are available.
- Mrs. Pinkham researched a request made to the Tax Collector for data that most likely would be resold; data will not be sent.
- Selectman Donovan noted of a recently known scam targeting the elderly; others scams were mentioned.
- The Board received a letter of concern regarding the septic system at 33 Centennial Drive. Mrs. Jones will look into this.

Chairman Fanjoy opened the meeting to the public: Mr. Buckley commented on the revaluation manual, etc.

8:17 pm Selectman Donovan made a motion to go into non-public session pursuant to RSA 91-A: 3 II (c) with the Road Agent regarding matters that if discussed in public may affect one's reputation; seconded by Selectman Johnson. Roll call: Chairman Fanjoy – yes; Selectman Donovan – yes; and Selectman Johnson – yes. Mrs. Jones did not attend.

8:52 pm Chairman Fanjoy reconvened the meeting. Immediately following Selectman Donovan made a motion to adjourn; seconded by Selectman Johnson and approved.

Roy E. Fanjoy, Chairman
SB/ jj

Mason W. Donovan

Bruce G. Johnson